



**CENTRE FOR PROFESSIONAL AND ADVANCED STUDIES**  
**SCHOOL OF TECHNOLOGY AND APPLIED SCIENCES (STAS)**  
**(PULLARIKKUNNU, EDAPPALLY, PATHANAMTHITTA)**  
**ADMISSION PROSPECTUS 2022-23**

**ADDRESS AND CONTACT DETAILS OF CENTRES OF STAS**

<b>Centre Name</b>	<b>Address</b>	<b>Email-ID</b>	<b>Contact No.</b>
STAS Kottayam	Pullarikkunnu, Malloossery P.O., Kottayam-686041	<a href="mailto:stasktm@cpas.ac.in">stasktm@cpas.ac.in</a> <a href="mailto:stasmguktm@gmail.com">stasmguktm@gmail.com</a>	0481-2392928 9400701000 9495686350
STAS Edappally	Edappally, Cochin- 682024	<a href="mailto:stasedy@cpas.ac.in">stasedy@cpas.ac.in</a> <a href="mailto:mgucasedappally@gmail.com">mgucasedappally@gmail.com</a>	0484-2334601 9995556565 9497617497
STAS Pathanamthitta	Chutti para, Pathanamthitta-689645	<a href="mailto:staspta@cpas.ac.in">staspta@cpas.ac.in</a> <a href="mailto:mgucaspta@gmail.com">mgucaspta@gmail.com</a>	0468-2224785 9447265765 9446302066

## ADMISSION 2022-23

### DETAILS OF THE VARIOUS SELF-FINANCING COURSES CONDUCTED BY SCHOOL OF TECHNOLOGY AND APPLIED SCIENCES (STAS)

<b>UG Courses - Affiliated to Mahatma Gandhi University</b>			
<b>Programmes</b>	<b>Duration</b>	<b>Eligibility</b>	<b>Selection Process</b>
B.Sc. Computer Science	6 Semesters	Pass in Plus Two or equivalent examinations in Science stream with Mathematics/Computer Science as a compulsory subject	Allotment for 50% seats by Admission through the University Centralized Allotment Process  Allotment for 50% seat will be from the rank list prepared by the CPAS based on the marks of the qualifying Exam.
B.Sc. Cyber Forensics	6 Semesters	Plus two with an aggregate of 55% marks for any three of five subjects viz, physics, Chemistry, Mathematics, Biology or Computer science and Mathematics as compulsory subject with 50% of marks alone.	Allotment for 50% seats by Admission through the University Centralized Allotment Process. 50% seat will be from the rank list prepared by the CPAS based on the marks of the qualifying Exam.
B.Sc. Electronics	6 Semesters	Pass in Plus Two or equivalent examinations in Science stream with Mathematics, Physics and Chemistry	Allotment for 50% seats by Admission through the University Centralized Allotment Process. 50% seat will be from the rank list prepared by the CPAS based on the marks of the qualifying Exam.
BCA	6 Semesters	Candidates shall be required to have passed the Plus Two/equivalent examination in science stream with Mathematics /Computer Science/ Informatics Practices as optional	Allotment for 50% seats by Admission through the University Centralized Allotment Process. 50% seats will be from the rank list prepared by the CPAS based on the marks of the qualifying Exam.
<b>PG Courses - Affiliated to Mahatma Gandhi University</b>			

M.Sc. Computer Science	4 Semesters	<p>Graduation in Computer Applications (BCA) or B.Sc. Degree with Mathematics/Computer Science /Electronics/IT as one of the subjects with not less than CGPA of 2.00 out of 4 in Core Group (Core + Complementary + Open Courses), Graduation in Computer Applications (BCA) or B.Sc. Degree with Mathematics/Computer Science /Electronics/IT as one of the subjects with not less than CCPA of 5.00 out of 10.00 in Core Group (Core + Complementary + Open Courses)</p> <p>Graduation in Computer Applications (BCA) or B.Sc. degree with Mathematics/Computer Science /Electronics/IT as one of the subjects with not less than 50% marks in part III subjects in Part III (Main/Core + subsidiaries/Complementary) OR B Tech in Computer Science</p> <p>A weightage of 20% marks scored by the candidate in Part III Core/Main shall be added to the total of Part III for those who have studied Computer Science/Computer applications/Electronics as core/Main after standardizing the marks secured for the same to 600</p>	Allotment for 50% seats by Admission through the University Centralized Allotment Process. 50% seat will be from the rank list prepared by the CPAS based on the marks of the qualifying Exam.
MCA	4 Semesters	As per the norms prescribed by the Controller of Entrance Examinations, Govt. of Kerala.	<p>Allotment for 50% of seats by LBS through Entrance Exam conducted by the Kerala state govt.</p> <p>50% of seats will be from the rank list prepared by the CPAS based on the marks of entrance examination</p>
M.Sc .Cyber Forensics	4 Semester	<p>Graduation in Cyber Forensics/Computer Science/InformationTechnology/Electronics/Computer Application or BCA or equivalent degree with not less than CGPA of 2.00 out of 4 in Core Group (Core + Complementary + Open Courses)</p> <p>Graduation in Cyber Forensics/Computer Science/InformationTechnology/Electronics/Computer Application or BCA or equivalent degree with not less than CCPA of 5.00 out of 10.00 in Core Group (Core + Complementary + Open Courses)</p> <p>Graduation in Cyber Forensics/Computer Science/InformationTechnology/Electronics/Computer application or BCA or equivalent degree with not less than 50% marks in part III subjects in Part III (Main/Core + subsidiaries/Complementaries)</p> <p>A weightage of 20% marks scored by the candidate in Part III Core/Main shall be added to the total of Part III for those who have studied Cyber Forensics as core/Main after standardizing the marks secured for the same to 600</p>	<p>50% can be filled by the university through P G Centralised Allotment Process. 50% seat will be from the rank list prepared by the CPAS based on the marks of the qualifying Exam.</p> <p>Note: 50% of total seats(ie, 20 seats ) is reserved for B.Sc Cyber Forensic students. Candidate having degree in Cyber Forensics shall be given a weightage of 20% in their qualifying degree examination marks considered for ranking for admission to M Sc Cyber Forensics.</p>

M.Sc Artificial Intelligence	4 Semesters	B.Sc. Degree with Computer Science /Information Technology/Electronics/Computer Applications/ Cyber Forensics or BCA or B.Tech Degree in Computer Science/ IT/Electronics or B Sc Degree in Mathematics / Physics/ Statistics with Computer Science /Computer Applications as subsidiary/complementary or an equivalent degree from a recognized university, with not less than 55% marks.	Allotment for 50% seats by Admission through the University Centralized Allotment Process. 50% seat will be from the rank list prepared by the CPAS
M.Sc. Applied Electronics	4 Semesters	B.Sc. degree in Electronics/Computer science/Physics with not less than 50% marks /CGPA-2 excluding languages.	Allotment for 50% seats by Admission through the University Centralized Allotment Process. 50% seat will be from the rank list prepared by the CPAS

**\* Admission criteria for courses having Government allotment may vary as per Government norms.**

### DETAILS OF COURSES AND SEATS AVAILABLE AT VARIOUS CENTRES OF STAS.

Sl. No	Course	Centre	No. Of Seats
<b>UG Courses</b>			
1	B.Sc. Computer Science	Pullarikkunnu, Kottayam	40
		Edappally, cochi	50
		Pathanamthitta	50
2	BCA	Pullarikkunnu, Kottayam	60
		Edappally, cochi	60
		Pathanamthitta	60
3	B.Sc. Cyber Forensics	Pullarikkunnu, Kottayam	40
		Edappally, cochi	50
		Pathanamthitta	50
4	B.Sc. Electronics	Edappally, cochi	50
<b>PG Courses</b>			
1	MCA	Pullarikkunnu, Kottayam	30
		Edappally, cochi	30
2	M.Sc. Cyber Forensics	Pullarikkunnu, Kottayam	20
		Edappally, Cochi	12
		Pathanamthitta	20
3	M.Sc. Applied Electronics	Edappally, Cochi	30
4	M.Sc. Computer Science	Edappally, Cochi	30
5	M.Sc Artificial Intelligence	Pullarikkunnu, Kottayam	12
		Pathanamthitta	12

**The number of seats and fees may change as per Govt./CPAS rules.**

## Details of fees for each courses under School of Technology and Applied Sciences

\* Fees may be revised as per the decision of the Government/CPAS rules.

### I. Details of Tuition fee and Special Fees for B.Sc Computer Science course fixed by the Govt\*

(Shows the fees including total special fees for three years)

Sl.No.	Description	CPAS Merit seat / Govt Seat Fee in INR					
		I year		II year		III year	
		I sem	II sem	III sem	IV sem	V sem	VI sem
1	Library Fees	1000	0	0	0	0	0
2	Lab Fees	3000	0	0	0	0	0
3	Caution Deposit(refundable)	1000	0	0	0	0	0
4	Institution Development Fund	1000	0	0	0	0	0
5	College Union Fund	400	0	0	0	0	0
6	Identity Card	100	0	0	0	0	0
7	General Accident and Insurance Policy	25	0	25	0	25	0
8	University Union Fund	50	0	50	0	50	0
9	Medical Inspection Fees	100	0	0	0	0	0
10	Student Welfare	30	0	30	0	30	0
11	Matriculation Fees	250	0	0	0	0	0
12	Sports Affiliation fees	310	0	310	0	310	0
13	Annual Administration Fees	630	0	630	0	630	0
14	Student Affiliation Fees	600	0	0	0	0	0
	<b>Total special fee (a)</b>	<b>8495</b>	<b>0</b>	<b>1045</b>	<b>0</b>	<b>1045</b>	<b>0</b>
<b>15</b>	<b>Tuition Fee(b)</b>	<b>12500</b>	<b>12500</b>	<b>12500</b>	<b>12500</b>	<b>12500</b>	<b>12500</b>
	<b>Grand Total (a) + (b)</b>	<b>20955</b>	<b>12500</b>	<b>13555</b>	<b>12500</b>	<b>13555</b>	<b>12500</b>

#### Fee Structure for SC/ST/OEC students:

Sl.No.	Particulars	I year	II year	III year
1	Caution deposit (refundable)	1000	Nil	Nil
2	Admission Fee	1000	Nil	Nil

## II. Details of Tuition fee and Special Fees for B.Sc Electronics course fixed by the Govt\*

(Shows the fees including total special fees for three years)

Sl.No.	Description	CPAS Merit seat/ Govt Seat Fee in INR					
		I year		II year		III year	
		I sem	II sem	III sem	IV sem	V sem	VI sem
1	Library Fees	1000	0	0	0	0	0
2	Lab Fees	3000	0	0	0	0	0
3	Caution Deposit(refundable)	1000	0	0	0	0	0
4	Institution Development Fund	1000	0	0	0	0	0
5	College Union Fund (CUF)	400	0	0	0	0	0
6	Identity Card (IC)	100	0	0	0	0	0
7	General Accident and Insurance Policy GAIP	25	0	25	0	25	0
8	University Union Fund (UUF)	50	0	50	0	50	0
9	Medical Inspection Fees (MIF)	100	0	0	0	0	0
10	Student Welfare	30	0	30	0	30	0
11	Matriculation Fees (MAT)	250	0	0	0	0	0
12	Sports Affiliation fee	310	0	310	0	310	0
13	Annual Administration Fees (AAF)	630	0	630	0	630	0
14	Student Affiliation Fees (SAF)	600	0	0	0	0	0
	<b>Total special fee (a)</b>	<b>8495</b>	<b>0</b>	<b>1045</b>	<b>0</b>	<b>1045</b>	<b>0</b>
<b>15</b>	<b>Tuition Fee (b)</b>	<b>12500</b>	<b>12500</b>	<b>12500</b>	<b>12500</b>	<b>12500</b>	<b>12500</b>
	<b>Grand Total (a) + (b)</b>	<b>20955</b>	<b>12500</b>	<b>13555</b>	<b>12500</b>	<b>13555</b>	<b>12500</b>

### Fee Structure for SC/ST/OEC students:

Sl.No.	Particulars	I year	II year	III year
1	Caution deposit (refundable)	1000	Nil	Nil
2	Admission Fee	1000	Nil	Nil

### III. Details of Tuition fee and Special Fees for B.Sc Cyber Forensic course fixed by the Govt\*

(Shows the fees including total special fees for three years)

Sl.No.	Description	CPAS Merit seat / Govt Seat Fee in INR					
		I year		II year		III year	
		I sem	II sem	III sem	IV sem	V sem	VI sem
1	Library Fees	1000	0	0	0	0	0
2	Lab Fees	3000	0	0	0	0	0
3	Caution Deposit (refundable)	1000	0	0	0	0	0
4	Institution Development Fund	1000	0	0	0	0	0
5	College Union Fund	400	0	0	0	0	0
6	Identity Card	100	0	0	0	0	0
7	General Accident and Insurance Policy	25	0	25	0	25	0
8	University Union Fund	50	0	50	0	50	0
9	Medical Inspection Fees	100	0	0	0	0	0
10	Student Welfare	30	0	30	0	30	0
11	Matriculation Fees	250	0	0	0	0	0
12	Sports Affiliation fee	310	0	310	0	310	0
13	Annual Administration Fees	630	0	630	0	630	0
14	Student Affiliation Fees	600	0	0	0	0	0
	<b>Total special fee (a)</b>	<b>8495</b>	<b>0</b>	<b>1045</b>	<b>0</b>	<b>1045</b>	<b>0</b>
15	<b>Tuition Fees (b)</b>	<b>17500</b>	<b>17500</b>	<b>17500</b>	<b>17500</b>	<b>17500</b>	<b>17500</b>
	<b>Grand Total (a) + (b)</b>	<b>25955</b>	<b>17500</b>	<b>18555</b>	<b>17500</b>	<b>18555</b>	<b>17500</b>

#### Fee Structure for SC/ST/OEC students:

Sl.No.	Particulars	I year	II year	III year
1	Caution deposit (refundable)	1000	Nil	Nil
2	Admission Fee	1000	Nil	Nil



#### IV. Details of Tuition fee and Special Fees for BCA course fixed by the Govt\*

(Shows the fees including total special fees for three years)

Sl.No	Description	CPAS Merit seat / Govt Seat Fee in INR					
		I year		II year		III year	
		I sem	II sem	III sem	IV sem	V sem	VI sem
1	Library Fees	1000	0	0	0	0	0
2	Lab Fees	3000	0	0	0	0	0
3	Caution Deposit (refundable)	1000	0	0	0	0	0
4	Institution Development Fund	1000	0	0	0	0	0
5	College Union Fund	400	0	0	0	0	0
6	Identity Card	100	0	0	0	0	0
7	General Accident and Insurance Policy	25	0	25	0	25	0
8	University Union Fund	50	0	50	0	50	0
9	Medical Inspection Fees	100	0	0	0	0	0
10	Student Welfare	30	0	30	0	30	0
11	Matriculation Fees	250	0	0	0	0	0
12	Sports Affiliation fee	310	0	310	0	310	0
13	Annual Administration Fees	630	0	630	0	630	0
14	Student Affiliation Fees	600	0	0	0	0	0
	<b>Total special fee (a)</b>	<b>8495</b>	<b>0</b>	<b>1045</b>	<b>0</b>	<b>1045</b>	<b>0</b>
15	Tuition Fees(b)	<b>15000</b>	<b>15000</b>	<b>15000</b>	<b>15000</b>	<b>15000</b>	<b>15000</b>
	<b>Grand Total (a) + (b)</b>	<b>23435</b>	<b>15000</b>	<b>16585</b>	<b>15000</b>	<b>16585</b>	<b>15000</b>

#### Fee Structure for SC/ST/OEC students:

Sl.No.	Particulars	I year	II year	III year
1	Caution deposit (refundable)	1000	Nil	Nil
2	Admission Fee	1000	Nil	Nil

**V. Details of Tuition fee and Special Fees for MCA course fixed by the Govt\***

(Shows the fees including total special fees for two years )

Sl.No.	Description	CPAS Merit seat / Govt Seat Fee in INR			
		I year		II year	
		I sem	II sem	III sem	IV sem
1	Library Fees	1000	0	0	0
2	Lab Fees	3000	0	0	0
3	Caution Deposit (refundable)	1000	0	0	0
4	Institution Development Fund	1000	0	0	0
5	College Union Fund	400	0	0	0
6	Identity Card	100	0	0	0
7	General Accident and Insurance Policy	25	0	25	0
8	University Union Fund	50	0	50	0
9	Medical Inspection Fees	100	0	0	0
10	Student Welfare	30	0	30	0
11	Matriculation Fees	250	0	0	0
12	Sports affiliation fees	310	0	310	0
13	Annual Administration Fees	1050	0	1050	0
14	Student Affiliation Fees	750	0	0	0
	<b>Total special fees (a)</b>	<b>9063</b>	<b>0</b>	<b>1463</b>	<b>0</b>
15	<b>Tuition Fees (b)</b>	<b>18750</b>	<b>18750</b>	<b>18750</b>	<b>18750</b>
	<b>Grand Total (a) + (b)</b>	<b>27813</b>	<b>18750</b>	<b>20213</b>	<b>18750</b>

**Fee Structure for SC/ST/OEC students:**

Sl.No.	Particulars	I year	II year	III year
1	Caution deposit (refundable)	1000	Nil	Nil
2	Admission Fee	1000	Nil	Nil

**VI. Details of Tuition fee and Special Fees for MSc Computer Science course fixed by the Govt\***

(Shows the fees including total special fees for two years)

Sl.No.	Description	CPAS Merit seat / Govt Seat Fee in INR			
		I year		II year	
		I sem	II sem	III sem	IV sem
1	Library Fees	1000	0	0	0
2	Lab Fees	3000	0	0	0
3	Caution Deposit (refundable)	1000	0	0	0
4	Institution Development Fund	1000	0	0	0
5	College Union Fund	400	0	0	0
6	Identity Card	100	0	0	0
7	General Accident and Insurance Policy	25	0	25	0
8	University Union Fund	50	0	50	0
9	Medical Inspection Fees	100	0	0	0
10	Student Welfare	30	0	30	0
11	Matriculation Fees	250	0	0	0
12	Sports Affiliation fee	310	0	310	0
13	Annual Administration Fees	1050	0	1050	0
14	Student Affiliation Fees	750	0	0	0
	<b>Total special fees (a)</b>	<b>9063</b>	<b>0</b>	<b>1463</b>	<b>0</b>
15	<b>Tuition Fees(b)</b>	<b>17500</b>	<b>17500</b>	<b>17500</b>	<b>17500</b>
	<b>Grand Total (a) + (b)</b>	<b>26563</b>	<b>17500</b>	<b>18963</b>	<b>17500</b>

**Fee Structure for SC/ST/OEC students:**

Sl.No.	Particulars	I year	II year	III year
1	Caution deposit (refundable)	1000	Nil	Nil
2	Admission Fee	1000	Nil	Nil

**VII. Details of Tuition fee and Special Fees for MSc Electronics course fixed by the Govt\***

(Shows the fees including total special fees for two years)

Sl.No.	Description	CPAS Merit seat / Govt Seat Fee in INR			
		I year		II year	
		I sem	II sem	III sem	IV sem
1	Library Fees	1000	0	0	0
2	Lab Fees	3000	0	0	0
3	Caution Deposit (refundable)	1000	0	0	0
4	Institution Development Fund	1000	0	0	0
5	College Union Fund	400	0	0	0
6	Identity Card	100	0	0	0
7	General Accident and Insurance Policy	25	0	25	0
8	University Union Fund	50	0	50	0
9	Medical Inspection Fees	100	0	0	0
10	Student Welfare	30	0	30	0
11	Matriculation Fees	250	0	0	0
12	Sports Affiliation fee	310	0	310	0
13	Annual Administration Fees	1050	0	1050	0
14	Student Affiliation Fees	750	0	0	0
	<b>Total special fees (a)</b>	<b>9063</b>	<b>0</b>	<b>1463</b>	<b>0</b>
15	<b>Tuition Fees (b)</b>	<b>17500</b>	<b>17500</b>	<b>17500</b>	<b>17500</b>
	<b>Grand Total (a) + (b)</b>	<b>26563</b>	<b>17500</b>	<b>18963</b>	<b>17500</b>

**Fee Structure for SC/ST/OEC students:**

Sl.No.	Particulars	I year	II year	III year
1	Caution deposit (refundable)	1000	Nil	Nil
2	Admission Fee	1000	Nil	Nil

**VIII. Details of Tuition fee and Special Fees for MSc Cyber Forensics course fixed by the Govt\***

(Shows the fees including total special fees for two years)

Sl.No.	Description	CPAS Merit seat / Govt Seat Fee in INR			
		I year		II year	
		I sem	II sem	III sem	IV sem
1	Library Fees	1000	0	0	0
2	Lab Fees	3000	0	0	0
3	Caution Deposit (refundable)	1000	0	0	0
4	Institution Development Fund	1000	0	0	0
5	College Union Fund	400	0	0	0
6	Identity Card	100	0	0	0
7	General Accident and Insurance Policy	25	0	25	0
8	University Union Fund	50	0	50	0
9	Medical Inspection Fees	100	0	0	0
10	Student Welfare	30	0	30	0
11	Matriculation Fees	250	0	0	0
12	Sports Affiliation fee	310	0	310	0
13	Annual Administration Fees	1050	0	1050	0
14	Student Affiliation Fees	750	0	0	0
	<b>Total special fees (a)</b>	<b>9063</b>	<b>0</b>	<b>1463</b>	<b>0</b>
15	<b>Tuition Fees(b)</b>	<b>22500</b>	<b>22500</b>	<b>22500</b>	<b>22500</b>
	<b>Grand Total (a)+(b)</b>	<b>31563</b>	<b>22500</b>	<b>23963</b>	<b>22500</b>

**Fee Structure for SC/ST/OEC students:**

Sl.No.	Particulars	I year	II year	III year
1	Caution deposit (refundable)	1000	Nil	Nil
2	Admission Fee	1000	Nil	Nil

**IX. Details of Tuition fee and Special Fees for MSc Artificial Intelligence course fixed by the Govt\***

(Shows the fees including total special fees for two years)

Sl.No.	Description	CPAS Merit seat / Govt Seat Fee in INR			
		I year		II year	
		I sem	II sem	III sem	IV sem
1	Library Fees	1000	0	0	0
2	Lab Fees	3000	0	0	0
3	Caution Deposit (refundable)	1000	0	0	0
4	Institution Development Fund	1000	0	0	0
5	College Union Fund	400	0	0	0
6	Identity Card	100	0	0	0
7	General Accident and Insurance Policy	25	0	25	0
8	University Union Fund	50	0	50	0
9	Medical Inspection Fees	100	0	0	0
10	Student Welfare	30	0	30	0
11	Matriculation Fees	250	0	0	0
12	Sports Affiliation fee	310	0	310	0
13	Annual Administration Fees	1050	0	1050	0
14	Student Affiliation Fees	750	0	0	0
	<b>Total special fees (a)</b>	<b>9063</b>	<b>0</b>	<b>1463</b>	<b>0</b>
15	<b>Tuition Fees(b)</b>	<b>22500</b>	<b>22500</b>	<b>22500</b>	<b>22500</b>
	<b>Grand Total (a)+(b)</b>	<b>31563</b>	<b>22500</b>	<b>23963</b>	<b>22500</b>

**Fee Structure for SC/ST/OEC students:**

Sl.No.	Particulars	I year	II year	III year
1	Caution deposit (refundable)	1000	Nil	Nil
2	Admission Fee	1000	Nil	Nil

\* Fee will be subject to the changes based on the changes made by the CPAS/Govt.

\* Examination fee shall be remitted by each student to the university at the time of respective examinations. SC/ST/OEC students are exempted from examination fee as per Govt norms.

**Reservation Quota**

1. Only the candidates of Kerala origin are eligible for claiming seats under reservation.

2. In the case of socially and educationally backward class candidates, the annual family income limit shall be the latest one prescribed by the Government. (i.e. annual income of all members in the family from all sources taken together). They should produce a community and Non-creamy layer certificate issued by the Revenue Officer not below the rank of Village Officer/Tahasildar. In the case of Latin Catholic/Anglo Indians their certificate should specifically exclude the other community
3. Candidates claiming reservation under Scheduled Caste/Scheduled Tribe should obtain Caste/Community Certificate from the Tahasildar concerned.
4. Candidates seeking admission against the seats reserved for SC/ST quota should submit the certificate from the Principal of the College last attended showing whether they had availed fee concession during the academic year. Students from other states should get the fee concession from their respective states. SC/ST candidates are exempted from paying fees other than caution deposit and amenities fund provided they have not availed of such concession for any UG/PG course earlier.
5. The seats unavailed by Scheduled Caste candidates will go to Scheduled Tribe candidates and vice versa. The seats unavailed by SC/ST candidates will go to OEC candidates. The seats that still remain unavailed of will go to Merit Quota.
6. Other Eligible Candidates (OEC) have no separate quota. They will be considered only against the seats unavailed by SC/ST candidates. They should furnish community and income certificate obtained from the Village Officer concerned. For such seats, the annual family income limit shall be the latest one prescribed by the Government.
7. Children of inter-caste married couple claiming communal reservation SC/ST quota should produce community certificate from the Village Officer/Tahasildar. Seats falling vacant under SC/ST quota are mutually transferable.
8. Reservation of seats and relaxation of marks for all courses will be granted based on the Govt./CPAS rules. The existing percentage of reservation is Ezhava/Thiyya-9%,Muslim-8%,Latin Catholic/ Anglo-Indian-3%, Other Backward Christian including SIUC and converts to Christianity from SC-1%, Other Backward Hindus-3%,SC-8%,ST-2%, the ward of Ex-service men-2%, Handicapped-3%. Viswakarma and related communities (VK) 2%, Dheevara and related communities (DE) 2%, Kusavan and related communities (KS) 1% and Kudumbi 1%.Reservation to NCC/NSS candidates will be done according to Govt. Rules.
9. Those who seek admission to the seats that fall under the reserved category shall produce the relevant certificates from the competent authority. In order to prove concession based on caste and financial status, the certificates should be from a Revenue Officer not below the rank of a Tahasildar or Village Officer. No centre change will be permitted for candidates availing admission through regional weightage quota.
10. In the case of SC/ST/OEC students who are admitted under the merit quota the reimbursement of tuition fee will be subject to the decision of the Government.

## **HOW TO APPLY**

1. Candidates applying for admission to all courses under School of Technology and Applied

Sciences should apply online and send a printout to the concerned centres on or before the last date mentioned.

2. Online submission of Application may be made by accessing the website - [www.cpas.ac.in](http://www.cpas.ac.in) .
3. Copy of the printout of the Application form must be retained for future reference.
4. The applicant is fully responsible for the details and marks entered in the application form. Any disparity in marks or claims noticed at the time of admission will result in the application being summarily rejected.
5. Applicant should ensure the following before sending the printout of the application form:
  - i. All certificates submitted are properly filled in and signed by the competent authority and affixed office seal at specified place.
  - ii. The photograph uploaded online and the photograph pasted in the printout of application form should be identical and properly self-attested.
  - iii. The applicant should select the course/courses which he/she desires to study while applying online.
  - iv. The candidate should maintain confidentiality of the password created at the time of registration for submission of online application and keep it in safe custody till the end of allotment process.
6. No memo will be sent by post from this office in the case of defective applications. The defects, if any, should be rectified before the cut-off date by the candidate. In that case hardcopy of the corrected application should be sent to the college.
7. Candidates should send only one application for admission to all UG and all PG courses respectively.

**Application fee:** The applicant has to remit **Rs. 500/-** as application Fee by online payment through the payment gateway. (**for SC/ST candidates Rs. 250/-**).

### **Eligibility:**

1. Those who are awaiting the results of the qualifying examination can also apply. They shall produce the mark list on or before the dates stipulated in the schedule of admissions.
2. There is no age limit for admission.
3. Candidates belonging to SEBC whose total annual family income does not exceed the prescribed limit approved by the Govt will have a relaxation of 3% marks in the qualifying exam. 5% relaxation for OEC candidates. Eligible relaxation in marks for SC/ST candidates.
4. Those who have qualified from Universities other than M G University/Board of Examinations in Kerala/CBSE/ICSE should produce eligibility/recognition certificate from MG University /NOC from the parent University/Board at the time of admission

### **Selection:**

1. All admissions shall be based on merit solely based on the marks of the qualifying examination.
2. Only the courses or their equivalents approved by Mahatma Gandhi University shall be reckoned as eligible qualification.
3. Percentage of marks given is the minimum marks required for Part III Optional Subjects, if not otherwise mentioned.
4. Reservation, concession based on income and community will be allowed according to the rules of the Government.
5. For 50% seats other than Govt merit seats the students will be ranked according to the merit list prepared by STAS and will be called for counselling where they can select the best available



- course and request for better options.
6. Admission list shall be published at the Main Office of CPAS.
  7. The candidates shall log on to the website using the user name and password registered at the time of applying to the courses to view their rank, to download application form and counselling memo, and for other information. The schedule shall be published in the site. Candidate should appear for the admission counselling at their own expense.
  8. If the candidate fails to appear for the admission counselling or to remit the fee in time he/she will lose the chance.
  9. All admissions will be provisional until the CPAS finalizes it.
  10. No rounding off of the percentage of marks to the nearest whole number is permitted.
  11. The CPAS will not be responsible for delay in communication or late receipt of the memo sent by the institution.
  12. Incomplete applications will be rejected.

Candidates shall be transferred to a different centre of study, if CPAS decides to do so. The CPAS reserves the right to cancel/modify the existing rules and to cancel any centre, shift the venue of the centre or amalgamate two or more centres.

## GENERAL INSTRUCTIONS

1. **Fee once remitted shall not be refunded under any circumstances.** However, the amount shall be refunded to those who discontinue after getting admission, but before the closure of admission. Those who discontinue after closure of admission shall have to pay the tuition fee for the remaining years of study as liquidated damages as per Rules in force. To those who get admission under Government quota, Government rules will be applicable in this regard.
2. **Caution deposit shall be returned on completion of the course** (After adjusting liabilities if any).
3. Students admitted through CAP of the University and the 50% seats filled by the College have to pay the same fees.
4. **SCHEDULE OF REMITTANCE: Fee for the I semester of all the courses are to be remitted at the time of admission.** For all subsequent semesters, fee should be remitted without fine within the Fifth working day of the month of February for the Even semesters and the fifth working day of July for the Odd semesters; and there after within ten days with a fine of Rs. 100/-. A fine of Rs.10/- per day including holidays will be levied from the last day of remittance of the fine of Rs.100/-. This is applicable for online payment done at prior date but submitted after the last day of remittance without fine. However, the students are required to remit the fee within the cut-off date mentioned by CPAS.
5. **Mode of payment:** All fee payment should be through **State Bank Collect** link provided in the web site. The fee shall be paid using Credit/Debit card or Net Banking or at SBI with the challan generated from the online transaction.

***The Hon. Supreme Court of India has directed that if any incident of ragging comes to the notice of the authority, the concerned student shall be given liberty to explain and if his explanation is not found satisfactory, the authority would expel him from the Institution.***

6. **Dates to remember:**  
Last date to apply online and receive the printouts of courses under STAS (CPAS Merit seat)

<b>Courses</b>	<b>Apply Online</b>	<b>Receive print out at the college</b>
UG courses		
PG courses		

Tentative Dates of Counseling

1. UG Courses :

2. PG Courses :

Place:

Date:

**DIRECTOR**